

GFS Volunteer Agreement

GFS is committed to:

- Providing you with a volunteer role description and Volunteer Handbook.
- Providing you with an induction and relevant training to support you in your role.
- Assigning a named GFS staff contact to provide you with ongoing support, guidance and training.
- Providing you with guidance on the standards we expect from volunteers.
- Providing adequate guidance to support you in maintaining a safe environment for you and girls and young women; and your responsibility in relation to safeguarding.
- Communicating with you regarding essential information to enable you to volunteer for GFS.
- Providing adequate insurance to cover for volunteers while undertaking volunteering approved and authorised by GFS.
- Reimbursing you for reasonable out of pocket expenses relating to volunteering.
- Ensuring that all volunteers are treated fairly and in accordance with our Equality and Diversity Policy.
- Offering you a reference on successfully completing a period of volunteering.
- Working to resolve fairly any issues or difficulties that may arise while volunteering.

I agree to:

- To act in line with our Integrity at Work policy and treat all fellow volunteers, staff, parents, girls and young women with fairness, consideration and respect.
- Inform GFS if I become the subject of a police and/or Social Services/Children's Social Care or Adult Social Service/Social Work Department investigation.
- Complete a DBS check when required.
- Adhere to GFS Safeguarding policy and procedure and report any Child Protection or Safeguarding concerns accordingly.
- Undertake tasks outlined in my role description.
- Inform my GFS staff contact if I cannot attend, will be late or if I require time off from volunteering to inform GFS in advance.
- Attend support meetings that have been arranged.
- Participate in training that will support me in my volunteer role including core training on safeguarding.
- Adhere to GFS policies and procedures.
- Respect the minimum time commitment of my role as specified by the role description and discuss any changes with my GFS staff contact.
- Not to disclose confidential information about any person or organisation using the services of GFS or GFS itself to any external parties. Please refer to the Volunteer Handbook for information on Complaints, Whistleblowing and Safeguarding.
- Speak to my GFS staff contact if I am unsure about anything.

This agreement is not intended to be a legally binding contract between you and GFS.

Name.....Signed..... (Volunteer) Date:.....

Name.....Signed..... (GFS staff member)