

Volunteer Group Leader Role Description

Role Title:	Volunteer Group Leader
Location:	tbc
Supported by:	Regional Development Coordinator (RDC)/ Volunteer Support Coordinator (VSC)
Responsible for:	Other group volunteers/ Activity Leaders (with support from the RDC and VSC)

About us

Established in 1875, GFS provides opportunities for girls and young women to have fun, make friends and build self-esteem, wellbeing and resilience. Volunteers run weekly sessions for girls and young women in safe, single gender, non-judgemental settings through positive relationships with female role models.

You can learn more about who we are and what we do on our website:

<https://girlsfriendsociety.org.uk/what-we-do/>

About the role

GFS Group Leaders plan and run activities, events and trips out for a group of girls and young women at a regular venue with support from Activity Leaders and Volunteer Helpers. Activities take place in a safe, non-judgemental, single-gender space where play and socialising are encouraged through positive relationships with female role models. Groups run at different times of day but most meet once a week for around 2-3 hours in the early evening during term time and for some, throughout the holidays. Sessions offer opportunities for girls and young women to play, be creative, get active, develop skills and a sense of belonging, and to feel good about themselves.

The Group Leader is a highly rewarding role with the opportunity to see girls and young women grow in confidence and develop their self-esteem. Group Leaders are supported to undergo all necessary training in child safety and how to plan sessions and activities using the GFS Programme by a locally based Regional Development Coordinator and the Volunteer Support Coordinator, based at GFS Head Office in London.

Group Leaders would be available on a weekly basis to plan and run sessions and complete tasks associated with the running of the group with some additional time for events, trips out at the Group Leader's discretion and training events.

Group Leader tasks

- Oversee the running of the group with support from the RDC.
- Liaise with girls and young women and Activity Leaders to plan a programme of activities including trips out for the group using the GFS Programme.
- Provide induction, coordination and supervision to Activity Leaders and other volunteers with support from the RDC or VSC.
- Participate in an induction and ongoing training.

- Be familiar with and actively support GFS Policies and Procedures, particularly with regards to safeguarding girls and young women.
- Liaise with parents/ guardians about programme and activities.
- Communicate regularly with the RDC and Head Office regarding the group, providing photos, reports and accounts as required or overseeing other volunteers to do so.
- Complete regular monitoring and evaluation activities to enable GFS to measure and improve its impact on girls and young women
- Be an appropriate role model for girls and young women

Benefits of being a Group Leader

- The opportunity to have a positive impact on the local community.
- Making a positive difference to the lives of girls and young women.
- The chance to meet new people, make new friends and be part of a team.
- Gain experience, learn new skills or develop your existing skills.
- Access to free GFS training opportunities.
- A skills-based reference after a successful period of volunteering.

Reimbursement of Expenses

GFS will cover any reasonable out of pocket expenses incurred for travel or for resources relating to the delivery voluntary work for the benefit of girls and young women.

What would make me right for this role?

- Enthusiasm for working with children and young people.
- Share our vision of a world where all girls and young women fulfil their potential.
- Committed to safeguarding the welfare of children and young people, giving equal opportunities and valuing diversity in all people.
- Willing to undertake a DBS Disclosure, paid for by GFS, and provide contact details for two referees.
- Undertake training and maintain competency in First Aid, Safeguarding and Basic Food Hygiene plus any additional regional training as needed to fulfil the role.
- Able to work as part of a team to plan and execute a varied programme of activities whilst ensuring a safe and secure environment.
- Passionate and enthusiastic about taking on responsibility for setting up and managing a local group with the support of a dedicated team at GFS.
- Willing to raise the profile of GFS locally and beyond.

Due to the nature of the role this post is restricted to female applicants under the provisions of the Equality Act 2010

How to apply

Please fill in a Volunteer Registration form on the GFS website:

<https://girlsfriendsociety.org.uk/get-involved/volunteer/> or contact the

Volunteer Support Coordinator on 0207 837 9669 for a paper copy. Once we've received your form, we will then be in touch about possible volunteering opportunities in your area.